

**BYLAWS
PRIME TIMERS OF PHOENIX
AMENDED NOVEMBER 11th, 2016**

ARTICLE I

Name:

This Organization shall be known as Prime Timers of Phoenix.

ARTICLE II.

Purpose:

Prime Timers of Phoenix is a private non-profit Social Organization whose objective is to promote educational, cultural, and social activities for mature gay and bisexual men and their admirers over the age of 21, in a supportive atmosphere. To promote the growth of this organization it is expected that each member shall participate in the activities of the organization, including serving as an officer, committee chair or member of a committee at some time during the period he is a member of Prime Timers of Phoenix. Overt sexual behavior is neither encouraged nor condoned at any Prime Timer event.

ARTICLE III.

Membership:

The Members of Prime Timers of Phoenix shall be those men who subscribe to the purpose of the Organization and who have made application to join, been accepted, and who are current in their dues. The Members, through the election of proper representatives as the Officers and Board of the Organization, have complete authority over the Organization.

1. Requests for membership shall be directed to the Membership Director, who shall supply an application form to the prospect. The prospect shall return the completed application to the Membership Director with his dues for the first year.
2. All applicants must be of legal age. Their anonymity will be maintained, if requested.
3. To maintain the privacy of all members, the roster must not be shared with any non-members, including other Prime Timers' chapters.
4. Dues shall be set annually by the Board of Directors and presented to the Membership for approval.
5. A general meeting of the Membership will be held monthly, and an annual Election of officers will be held at one of the general meetings.

6. Collection of money from the Members to pay rent for a membership meeting place and providing refreshments may be authorized by the Board and announced to the Members.
7. Contributions from the attending members to pay for events will be established by the host(s) of the event or the Activities Director.
8. No other assessments shall be levied on the general membership except by a two thirds (2/3) vote of the members present at any regular meeting, provided a notice is postmarked at least two (2) weeks prior to the meeting outlining the agenda which has been sent to the general membership.
9. Any check returned to Prime Timers of Phoenix for insufficient funds shall be subject to a fee as levied by the bank.

ARTICLE IV.

Officers and Board:

The Officers of Prime Timers of Phoenix shall be a President, Vice President, Secretary, Treasurer, Membership Director, Publication Director, Activities Director, and Board Members at Large. These Officers shall be the Board of Directors of the Organization. For continuity, the immediate Past President shall be an Emeritus Member of the Board, but with no vote, unless acting for an absent officer. No two (2) Members from the same household shall serve on the Board at the same time.

ARTICLE V.

Duties and Authority of the Board:

The Board of Directors shall have the management and general control of the organization's property, finances and affairs. The Board shall meet regularly to assure the operation of the Organization. The Board of Directors cannot contract for the spending of more than the amount of uncommitted funds in the treasury.

1. The Board, jointly and individually, is responsible to see that the intent of the membership is carried out, and that any legal requirements are met.
2. The Board is responsible to keep such records as are necessary to meet legal requirement.
3. A two thirds (2/3) majority of Officers shall be a quorum for conducting normal business.
4. The Board may, if required, designate the Emeritus Member to act, with the accompanying vote, for an absent Board member at any meeting.

5. The Board may appoint committee chairmen, for such periods as deemed desirable to aid the operation of the Organization.
6. The Board, via the Treasurer, shall report on the business and financial state of the Organization at every meeting of the Board.
7. Contributions from the attending members to pay for events will be established by the host(s) of the event or the Activities Director.
8. The Board, upon the request of four (4) Officers, may warn or request the resignation of any Member whose conduct is deemed detrimental to the Organization.
9. The Board, upon the vote of four (4) Officers, may call a special election to replace an Officer who is deemed to not be performing his duties.

ARTICLE VI.

Duties and Authority of the Officers:

President

1. Arranging for the place, organization and presiding over the monthly Membership meetings.
2. Preside over meetings of the Board.
3. Spokesman for the Organization in contacts outside the Organization, and responsible for the content of any web pages, listings in periodicals, and phone numbers or email addresses used to contact the Organization.
4. Ex-officio member of all committees formed by the Organization.

Vice President

1. Acts in place of the President if the President is not available.
2. Will act as Chair of the Nominating Committee seeking new Board Members for the annual election of the Organization.
3. Will assume responsibilities for all aspects of the Organization's annual Holiday Party.
4. Will maintain and update the Organization's "Hot Line".

Secretary

1. Takes and keeps the minutes of every Board Meeting, and any other time minutes are needed.
2. Will be the "Keeper of the Records" for the Organization.

Treasurer

1. Responsible for the money and financial obligations of the Organization, subject to the rules set by a majority of the Board.

Membership Director

1. Responsible for the timely maintenance of the membership Roster, and for issuing reminders to members whose dues are payable.
2. Responsible for recruitment of new members and supplying them with membership applications.
3. Responsible for the “Sign-In” function at the monthly meetings, and for follow up with any prospective members that may attend.
4. Responsible for the preparation and printing of the annual Membership Roster.

Publications Director

1. Responsible for the timely publication and distribution of any material the Organization issues. The base is a calendar of events for the Organization, but can include any additional information the Board and the Publication Director agree upon.
2. Responsible in the same way for any other Publishing done by the Organization, including listings in magazines or guides.
3. Responsible in the same way for any electronic publications such as Web Pages or emails.
4. The content of all publication for external outlets must be approved by the President.

Activities Director

1. Responsible for the social aspects and events of the Organization. This includes soliciting volunteers who will arrange and host events such as potlucks, pool parties, day trips, restaurant dining, and any other such gatherings that will please the Membership.
2. Responsible for arranging any entertainment, informative talks, presentations or shows to be included in the monthly meetings.
3. Responsible for appropriate sign up sheets for monthly events, that will be available at the monthly meetings.

Board Members at Large

1. Shall serve in multiple capacities, as needs and interests of the Organization arise.
2. Shall assist with tasks at the Monthly Meeting.
3. May serve as Committee Chairs or Event Organizers.

ARTICLE VII.

Nomination and Election of Officers:

Each year the Vice President appoints, and Chairs a Nominating Committee, which shall present nominations for the positions of Officers of the Organization at the Membership meeting in November. At that meeting, nominations will also be taken by motion and second from the floor. Nominations from the floor must have the written consent of the candidate or the candidate must be present and accept the duties and obligations verbally

to be nominated. When the nominating process is complete, the Officers shall be elected by a majority vote of the members in attendance.

There is no limitation upon the candidacy of current Officers to stand for the same or different offices in an election.

ARTICLE VIII.

Term of office for Officers:

Officers shall serve for a period of one year. They will be inducted at the January meeting following their election. Any officer elected during the year because of the departure of an officer will only serve out the remainder of the term of the original incumbent.

The President shall serve as a non-voting emeritus member of the Board for the year following his term as President. However, if the current President is elected to one of the Officer positions, the Emeritus Member position shall be vacant for the coming year.

ARTICLE IX.

Property Title:

The title to and ownership of all property, effects and assets of the Organization shall be in the name of Prime Timers of Phoenix, Inc., in trust for the benefit and enjoyment of the members. A resignation, death or forfeiture of membership, for any cause, shall be considered as an assignment and release to the Board of Directors, as trustees of the Organization, of all rights, title and interest of such members in and to the property and assets of the Organization.

ARTICLE X.

Private Property:

The Organization shall not be held responsible for the loss of or damage to property belonging to members.

ARTICLE XI.

International Participation:

The Board may recommend to support the International Prime Timers. The Board may recommend members dues and or club dues sent to the International Chapter yearly. The Board shall vote on the expense in a timely matter and present to the General Membership for approval.

ARTICLE XII.

Amendments:

Amendments may be proposed by the Board of Directors, or by a petition of ten (10) percent of the members to the Board of Directors. Before an amendment is accepted as valid, the changes must be published thirty (30) days prior to a vote being taken.

Changes to the Bylaws require a simple majority vote of the membership present at a general meeting.

ARTICLE XIII.

Adoption:

These Bylaws shall take effect when accepted by a majority of the Board members present at the monthly Board meeting to which they are presented for approval. After adoption, a copy shall be distributed to all Board members. A copy shall be given to any Member who desires a copy.

PRIME TIMERS OF PHOENIX BYLAWS AMENDMENTS

- 1. Adopted October 20th, 2008 by majority vote of sitting Board:
“Two members of the same household shall not serve on the Board of Directors at the same time.”**
- 2. Adopted August 11th, 2012 by majority vote of sitting Board:
“Any check returned for insufficient funds shall be subject to a fee, as levied by the bank.”**
- 3. Adopted August 12th, 2016 by majority of the sitting Board:
“The past President will, or shall be known as Board Member in Common, shall serve one year but with No vote power, for which he shall receive board information as required by the (current) elected board.”**
- 4. Adopted November 11th, 2016 by majority of the sitting Board:
“The Webmaster will have voting rights, as of the other sitting board members with (1) voting rights.”**